

**MINISTRY OF WATER AND IRRIGATION
WATER DEVELOPMENT AND MANAGEMENT INSTITUTE**



P.O. BOX 35059, DAR ES SALAAM, TANZANIA

Telephone: +255-22-2410040; Fax: +255-22-2410404; E-mail: principal@wdmi.ac.tz; Website: www.wdmi.ac.tz

Date: 01 July 2010

Ref no: WDMI/A.140/7/25

TO:

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SUB: Admission Letter for Joining Ordinary Diploma Course in Year 2010/ 2011

I am glad to inform you that you have been selected for admission to this Institute where you will pursue a three-year **Ordinary Diploma Course in** (name of specialization) **Water Supply and Sanitation Engineering/ Hydrology and Meteorology/ Hydrogeology and Water-Well Drilling/ Water Laboratory Technology.**

If you complete successfully the first-year studies in 2010/11 you will attain the qualification of Basic Technician Certificate (NTA4) and will be promoted to undertake second-year studies in 2011/12. If you complete successfully the second-year studies in 2011/12 you will attain the qualification of Technician Certificate (NTA5) and will be promoted to undertake third-year studies in 2012/13. If you complete successfully the third-year studies you will attain the qualification of Ordinary Diploma (NTA6).

I congratulate you for meeting academic requirements for admission. I welcome you to the Institute. You will be required to fulfill other requirements in order to be eligible for registration as a student of this Institute. If you fail to fulfill any one of registration requirements, you will not be registered and therefore you will lose the right to be a student of this Institute. The registration requirements are as follows:

- (i) Submission of authentic copy of your certificate of secondary education and authentic copies of other educational credentials that are relevant for providing evidence that you qualify for admission
- (ii) Submission of authentic copy of your birth certificate
- (iii) Submission of statement of acknowledgement of receipt of offer of admission – WDMI - OD – Admission -Acknowledgement-Receipt- Admission-Offer
- (iv) Submission of statement of acceptance of admission offer - WDMI – OD – Admission - Acceptance and Declaration Form
- (v) Submission of duly filled and signed medical report – WDMI – OD – Admission - Medical Report
- (vi) Submission of original pay-in slip of the Bank (duly signed, stamped and dated) as evidence that you have paid fees and other financial dues to the Institute through **the Bank**. Whichever Bank you use to deposit the money, payment should be in favour of Account Name: Water Development and Management Institute, Account Number: 2251000004, Bank: NMB Mlimani City Branch, Dares Salaam. You can pay the annual fees and other financial dues at once at the beginning of the first semester or in two installments, the first at the beginning of the first semester, and the last at beginning of the second semester the as described in the joining instructions.

Please read carefully the attached documents and fulfill the requirements. **You are most welcome.**

E. Z. Madiwa

Acting PRINCIPAL

Attachments:

- (i) WDMI – OD - Admission - Acknowledgement of Receipt of Admission Offer – Privately Sponsored
- (ii) WDMI – OD - Admission – Acceptance of Admission Offer and Declaration– Privately Sponsored
- (iii) WDMI – OD - Admission – Medical Examination Report– Privately Sponsored
- (iv) WDMI – OD - Admission - Joining instructions FY 2010/ 2011 – Privately Sponsored

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